

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT
JOB ANNOUNCEMENT**



Announcement # 2012-101 **Issue Date:** 10-29-12 **Closing Date:** 11-13-12

4th Advertisement

Substitute Teacher

(4) Positions

Yakama Nation Tribal School

Department of Health & Human Services

Hourly Wage: DOQ /Intermittent/On-Call

“August through June 2012-2013 School Year”

This is a professional teaching position for the academic subject areas required by the Yakama Nation Tribal Jr/Sr High School. Content areas are but not limited to the following: English, Language Arts, Reading, Math, Science, History, Psychology, Business Courses, health, Physical Education and Special Education. This position provides support services in the form of supplying resources, training and technical assistance to regular educators.

Knowledge, Skills and Abilities:

- Supervise students by monitoring at lunch, after school, in detention and in-house suspension as needed.
- Assist students by acting as a class advisor.
- Assists students by referring and working with administration, counselor and parents.
- Actively participates in faculty meetings.
- Attend Parent/Teacher conferences by planning for and informing parents.
- Provides an environment that is motivational and encouraging to build positive self-concept.
- Keep classroom supplied by ordering materials as needed.
- Knowledge of the use of computer, printers, TV, VCR, DVD, copier, fax, telephone, vehicle, laminator, video camera and other audio/visual equipment, etc.
- Knowledge of Washington Administrative Code (WAC).
- Maintain current Washington State Teacher's Certificate by attending workshops and classes.
- Maintain student attendance daily.

General Recruiting Indicators:

- Valid Washington State Teaching Certificate with appropriate endorsement.
- Bachelors Degree in education or related subject or equivalent.
- Working knowledge of current educational practices, methods and techniques used in area of specialization. Ability to express ideas effectively, in writing and orally.
- Or Special Emergency Endorsement.

Necessary Special Requirements:

- Possession of a valid Washington State Driver's License with ability to acquire a Tribal driver's permit.
- Insurable under the Yakama Nation Insurance Program.
- Current medical/physical examination, including TB skin test.
- Must pass a criminal history background check.
- No history of child abuse or neglect.
- No history of alcohol/drug abuse for at least one year prior to application.
- Preference given to qualified enrolled Yakama.
- Must be able to pass a pre-employment Drug and Alcohol test.